

TEST DRIVE WEBTOOLS ONLINE

How to get on to the Webtools Online

1. Logon to <http://iac.missouri.edu/>
2. Click “Webtools” icon under Links box

Test Drive Pre-audit form database

As an IAC client: Create new entry

1. Click “**Pre-audit form: Data Entry**” icon to create username and password by follow the instruction
2. Fill in the pre-audit form then click submit
NOTE: Feel free to use your e-mail address. The form will send a confirmation form back to you once you create the account.

As an IAC client: Update

1. Click “**Pre-audit form: Update**” icon to logon to the form created previously
2. Type username and password obtained from the data entry form
3. Update the pre-audit form then click update

As an IAC Staff: Edit & Search

1. Click “**Pre-audit form: Edit & Search**” icon to search and edit for all entries from clients
2. Type username and password as “moiac” and “student”
3. Enter your criteria and click search to look up for pre-audit entries, click details for more information

Test drive for other sections

Follow the web links, icon and navigation bar to access other sections including flowcharts, documents, important links, training videos, etc.

LEAVE US YOUR FEEDBACK

After browsing our Webtools online, please leave us your feedback by go back to Webtools homepage, <http://iac.missouri.edu/webtools.html>. Then scroll down to the bottom of the page. Click on a “Survey” icon to enter the survey page.

Thank you for your valuable time. Your feedback will help us to improve our systems and learning experience for IAC students and interested individuals. If you have problems or questions, please contact Chatchai by e-mail: cp2nf@mizzou.edu or call 573-823-1405.

Power Point Presentation link: <http://iac.missouri.edu/tools/iacstudentmeeting.ppt>